

REGISTERED CHARITY NUMBER: 230803



# Stroud Hospitals League of Friends

Fund Raising, Supporting & Volunteering for Stroud Hospitals

Annual General Meeting Report Sept 2017

Including

Report of the Trustees and Financial Statements

For The Year Ended 31<sup>st</sup> December 2016

[www.stroudleagueoffriends.org](http://www.stroudleagueoffriends.org)  
The League of Friends of Stroud Hospitals and the Health Centre  
Charity Number 230803  
c/o Stroud General Hospital  
Trinity Road  
Stroud  
Glos  
GL5 2HY



Presentation of new equipment including a multi-purpose clinical plinth and and electronic chair for use in the Minor Surgery Suite at Stroud General Hospital.



A new Biovision portable x-ray machine which is used in theatre at Stroud General Hospital offers the latest treatment to patients suffering from breast cancer.

# **THE LEAGUE OF FRIENDS OF STROUD HOSPITALS AND THE HEALTH CENTRE**

**ANNUAL GENERAL MEETING  
7.30 P.M. WEDNESDAY 13th SEPTEMBER 2017  
SUBSCRIPTIONS ROOMS, STROUD**

## **AGENDA**

1. Apologies
2. To confirm the Minutes of the last Annual General Meeting
3. To consider and adopt the Trustees' Annual Report for 2016
4. To consider and adopt the Financial Statement of Accounts for 2016
5. Vote of thanks to the Honorary Treasurer, Solicitors and Architects and the Auditors
6. Appointment of Chair
7. Appointment of Officers and General Committee Members
8. Confirmation of Appointment by Outside Bodies
9. Confirmation of Appointment of: Auditors – Messrs Davies Mayers Barnett  
Honorary Solicitors – Langley Wellington  
Honorary Architects – The Falconer  
Partnership
10. Potential Patron Appointment
11. Membership Report
12. Events Committee
13. Annual Church Service at Holy Trinity Church Stroud adjacent to Stroud General Hospital on Sunday 15 October 2017 at 6.30 p.m. Preacher: Revd. Dr Alison Evans
14. Equipment Requests
15. Any Other Business

**MAIN SPEAKER: Mr James Bristol MD FRCS, Consultant General & Breast Surgeon –  
'The Genomics Revolution – the 100,000 Genomes Project and You'**

## ***REFRESHMENTS***

.....

## **NOMINATION OF OFFICERS AND COMMITTEE MEMBERS**

In accordance with Rule 5 of the Constitution, Nomination of Officers and Committee Members is invited.

MEMBER NOMINATED

PROPOSER

SECONDER

SIGNATURE OF ACCEPTANCE OF NOMINEE .....  
(If nominating an Officer, please indicate Office clearly)

PLEASE SEND NOMINATIONS TO: THE ADMINISTRATOR, LEAGUE OF FRIENDS,  
STROUD HOSPITAL, TRINITY ROAD, STROUD, GLOS. GL5 2HY

# **THE LEAGUE OF FRIENDS OF STROUD HOSPITALS AND THE HEALTH CENTRE**

## **MINUTES OF THE ANNUAL GENERAL MEETING HELD AT**

### **STROUD SUBSCRIPTION ROOMS ON TUESDAY 20<sup>th</sup> SEPTEMBER 2016**

The President, Dr Roy Lamb opened the meeting by introducing and welcoming the guest speaker Dr Tom Millard FRCP, PhD, Consultant Dermatologist – “Skin Surgery at Stroud Hospital”. Dr Millard explained that he covered Gloucester Stroud and also Dursley Hospitals. He outlined his family life in Nailsworth. The most common cancer being Basal Cell Cancer. He was now delivering extra sessions in Stroud Hospital each week the “patient pathway” being GP appointment – 2 week referral – treatment – MDT meeting finally skin cancer CNS. There are 7 Consultants in Gloucester representing a strong team – treatment can consist of radiotherapy, cream and surgery. A very interesting and informative talk with slides to demonstrate different types of skin cancer. Superficial types of cancer can be treated with creams and at the other end of the spectrum chemotherapy treatment which can have some nasty side effects. The President thanked Dr Millard for a very detailed account of the varying types of skin cancer.

Present – Dr Tom Millard (Guest Speaker); Dr Roy Lamb (President); David Miller (Chairman); Mrs Lamb; Will Abbott (Hon. Treasurer); Dr Gordon Horner; James Eddyshaw; Tony Crook; Juliette Richardson (Matron); Dr Tim Crouch; Susan Strongitharm; Carol Parker; Jill Turk; Hilary Turk; Diane Clewes; Steve Pope; Margaret Miller; Sue Grant; Paul Hale; Helen Acock; Gwen Belcher; Camilla Hale; Dr Susie Weir; Andrea Farthing; Saskia May; John Marjoram; Sue Herschell (Hon. Secretary);

#### **1. APOLOGIES :**

Diane Whetter; David Drew; Rev. Alison Evans; David Ferraby

#### **2. MINUTES AND MATTERS ARISING :**

The President opened by welcoming everyone to the meeting and apologizing for the late start. Introducing new members Mrs Hale and Jacqueline Taylor. Confirming that David Jones had retired in August and his successor had started in his role. Zoe Marshall had resigned permanently. All items had been purchased and were currently in use.

The President confirmed the Minutes as a correct record – Minutes approved, seconded and signed.

#### **3. REPORT OF THE TRUSTEES :**

The Chairman outlined the improvements to Weavers Croft and Park House. The Child Adolescent Centre had been moved from Marsburg House and Redwood House at Beeches Green now dealt with dental health and social care. The Peace Memorial Wing frontage at Trinity Road entrance to the hospital had been cleaned and a new X-ray digital machine had been installed. New portable X-ray machine scanner had arrived. Dr Sarah Vestey of Breast Care Service had received the new machine – images were superb. Dr. Tom Millard was very pleased with the new MIU Suite. Helen Acock spoke about the hospital being awarded Joint Advisory Group (JAG) accreditation– one of only 12 accreditations granted nationally. Hospital staff have been successful in creating a suitable environment for patients with a degree of dementia in the Vintage Room close to Jubilee Ward and vintage hospital prints have been reframed and hung in the corridor adjacent to the Audiology Room on the ground floor. Volunteers have also knitted ‘Twiddlemuffs’ for use by patients with dementia. Dr Gordon Horner proposed a new patient support vehicle be leased for Occupational Therapy Department to replace the one which the Friends have leased for the previous seven years. The new Complex Leg Wound Clinic with the latest technology is also a great success providing an enhanced service to patients for the treatment and care of leg ulcers. This clinic has been set up in the former pharmacy area of the hospital. The South West Ambulance

Service have given notice of their intention to terminate their contract to provide Out of Hours Doctors service. Matron announced alternatives were being looked at. Stroud Maternity Hospital – the President presented two Christmas babies with silver spoons. Stroud in Bloom – Sue Grant is part of the Stroud in Bloom volunteer team and Stroud was awarded a “Gold” in the Heart of England competition. Ongoing discussions over the car parking arrangements in which Jill Turk, Carol Parker and Jim Eddyshaw were still actively involved. Jim Eddyshaw confirmed that surveys were still being carried out as to usage. It appears that approximately 50% of the spaces were being used by staff. The President had opened the new hub for mental health services at Weavers Croft. Beeches Green Health Centre – thanks to Haydn Sutton and Keith Porter who are maintaining the flower display at the entrance and the hanging baskets and planters. Thanks to the Chaplaincy Team and to volunteers of the Out-Patient Refreshment Service. The shop is now open between 10 a.m. to 4 p.m. selling sandwiches and healthy snacks – great improvement in service for staff, outpatients and visitors. Thanks to Janet Smith, Sue Russell and volunteers for their continued support. Graham Furley was delighted to be made an Honorary Life Member in recognition of his outstanding service to the Friends over the past 40 years. Thanks to Diane Whetter who had stepped down from the Refreshment Service. Graham Davis was welcomed as representative on the General Committee from Physiotherapy Department, replacing Sarah Nicolson. Sadly Eddie Johnson had passed away as had Yvonne May who was a great supporter of the Refreshment Kiosk. The President announced that the Ophthalmic Surgeon, Mr Rob Johnston had sadly passed away at the age of 49. The Chairman welcomed Saskia May as a new young member. Thanks to Diane Clewes who has retired from her role as Membership Secretary and thanks also to her partner Steve who also helps with fundraising and publicity events. Diane remains on the General Committee and as a member of the Events Committee. Tony Crook had agreed to take on the role of Membership Secretary. Staff changes: Caroline Smith has joined as Senior Sister to the Theatre and Day Surgery Ward. Personal words of thanks from the President. Thanks also went to the Treasurer for his continued support and also to Tony Crook and all other Trustees. Jill Turk and her volunteers for running the Events Committee. Brilliant team of volunteers in the Refreshment Kiosk. Thanks to the support of doctors and also Mark Parsons and many others involved in the running of the hospitals. The President thanked David Miller and his wife Margaret Miller for their sterling work and support over many years – successor (temporary) Chairman Dr Horner. Both David Miller and Dr Tim Crouch would continue their interest in developing the Minor Injuries Unit.

Trustees report approved and adopted.

#### 4. FINANCIAL STATEMENT OF ACCOUNTS FOR 2015 :

The Treasurer, Will Abbott summarized by stating that The League had had another positive year in terms of income with further generous gifts received from the local community including legacies of over £648,000 together with donations.

*Statement to be inserted by the Treasurer Will Abbott which I have requested.*

The Financial Statement of Accounts for 2015 were proposed, seconded and unanimously adopted.

#### 5. ADVISERS :

On the proposal of the President a vote of thanks were given particularly to the Honorary Treasurer and also to the auditors, Hon. Solicitors and Hon. Architects.

#### 6/7 APPOINTMENT OF OFFICERS AND GENERAL COMMITTEE MEMBERS/CONFIRMATION OF APPOINTMENT BY OUTSIDE BODIES :

Vice-Chairman, David Ferraby had resigned.  
New Chairman Dr Gordon Horner – proposed and seconded.

8. CONFIRMATION OF APPOINTMENT/ADVISERS :

The President proposed the confirmation of appointment of auditors, honorary solicitors and honorary architects – proposed, seconded and adopted.

9. MEMBERSHIP REPORT :

Tony Crook is the new Membership Secretary (in the interim with the assistance of Diane Clewes) and has a background in journalism. Tony Crook has also agreed to become Assistant Secretary. He confirmed that there were at present 336 members a robust body of support from the local community. Ideas would be appreciated as to how to boost membership. He would launch a drive in the hopes of increasing membership in 2016/17. Recommended no more Annual Subscriptions but voluntary donations/subscriptions. Any problems Mr Crook could be contacted by either telephone or e-mail.

10. EVENTS COMMITTEE :

Jill Turk outlined the events that had taken place in the last 12 months i.e. Quiz Evening (Minchinhampton); Randwick Wap. The President thanked all those involved in raising funds .

11. ANNUAL CHURCH SERVICE :

The Chairman confirmed that it had been well attended.

12. EQUIPMENT REQUESTS :

Dr Lamb confirmed that the amount spent during the course of the year had been in the region of £500,000. A request for a board game recommended by the Alzheimer's Society £37.99 – approved. Intelligent beds would assist nursing staff £5,900 each – agreed in principle – Trustees discretion for 4.

14. CASHES GREEN WARD DEVELOPMENT PROJECT & MINORS INJURIES & ILLNESS DEVELOPMENT

Endoscopy reception area not finalized.

15. ANY OTHER BUSINESS :

The President confirmed that his involvement span over 54 years. He would be thinking of standing down at the next AGM. Presented Margaret Miller with a bouquet of flowers and the Chairman David Miller with cards. Words of thanks from David Miller who had given many years, nearly 40 as a member. The President concluded the meeting by saying that David Miller and his wife, Margaret had greatly supported The League.

The meeting concluded at 9.30 p.m.

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016  
FOR  
THE LEAGUE OF FRIENDS OF STROUD  
HOSPITALS AND THE HEALTH CENTRE**

Davis Mayers Barnett LLP  
Statutory Auditors  
Pillar House  
113/115 Bath Road  
Cheltenham  
Gloucestershire  
GL53 7LS

**THE LEAGUE OF FRIENDS OF STROUD  
HOSPITALS AND THE HEALTH CENTRE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2016**

	Page
Report of the Trustees	3 to 11
Trustees Responsibility Statement	12
Report of the Independent Auditors	13 to 14
Statement of Financial Activities	15
Balance Sheet	16
Notes to the Financial Statements	17 to 24



**THE LEAGUE OF FRIENDS OF STROUD  
HOSPITALS AND THE HEALTH CENTRE**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2016**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Charity number: 230803

**Registered Office**

Stroud General Hospital  
Trinity Road, Stroud  
Gloucestershire  
GL5 2HY

**Trustees**

President	Dr. R.W. Lamb
Chairman	Dr. G. Horner
Vice Chairman	Dr. R. Walker
Secretary	Mrs. S. Herschell
Treasurer	Mr. W. Abbott LLB FCA
Assistant Secretary	Mr. T. Crook
Executive Committee	Mr. J. Eddyshaw
	Mr. T. Crook
	Dr. S. Weir
	Mr. P. Doshi

**Bankers**

NatWest Bank P.L.C.  
Bank Buildings  
George Street, Stroud  
Gloucestershire  
GL5 3DT

**Hon. Solicitors**

Langley Wellingtons  
Royal House  
60 Bruton Way  
Gloucester  
GL1 1EP

**Auditors**

Davies Mayers Barnett LLP  
Statutory Auditors  
Pillar House, 113/115 Bath Road  
Cheltenham  
Gloucestershire  
GL53 7LS

**Accountants**

Randall & Payne LLP  
Chargrove House  
Shurdington Road  
Cheltenham  
Gloucestershire  
GL51 4GA

# **THE LEAGUE OF FRIENDS OF STROUD HOSPITALS AND THE HEALTH CENTRE**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2016**

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The League of Friends of Stroud Hospitals and the Health Centre is governed by the rules adopted on 14 March 1964 as amended and registered under the Charities' Act 1960, Charity Registration No. 230803.

The latest amendment to the Constitution was approved by members on September 22nd 2011 and was based upon the Constitution recommended by Attend.

The League is administered by an Executive Committee of ten people who usually meet five times a year and report to the General Committee at their next meeting. The General Committee has fifty two members including seven members of the Events sub-committee, seven local organisation representatives and fourteen professional representatives.

All committee members are appointed at the Annual General Meeting.

#### **Relationships with other charities**

The League is an affiliated member of Attend (formerly the National Association of Leagues of Hospital and Community Friends) which provides a sense of vision and direction, the establishment and raising of standards and assumes a responsibility to ensure cohesion as well as to encourage change and growth.

#### **Trustee's induction and training**

New trustees are briefed by the Chairman on the aims and objectives of the Charity and its history. Each trustee receives a copy of the constitution and Charity Commission documents explaining the responsibilities and roles of a trustee.

#### **Reserves policy**

The trustees have established a policy whereby most of the unrestricted funds are invested in investments which provide sufficient income to cover an acceptable level of charitable expenditure given the uncertainty of the charity's major income from legacies.

#### **Investment policy**

There are no restrictions on the charity's power to invest and as the charity sometimes needs to react very quickly on applications for direct charitable expenditure, it has a policy of keeping the restricted and designated funds in short-term deposits which can be accessed immediately. The League has been extremely fortunate to receive significant legacies over the past few years, which have given it unprecedented levels of reserves. Whilst the Trustees have welcomed the opportunities this offers to invest in health facilities in Stroud, it is recognised that it is unlikely to expend its resources on appropriate projects in the short term given the planning timescales and logistics of delivering a major project. Consequently the Trustees have sought investments that will show capital appreciation in a medium term 10 year timescale as well as generating income. The Trustees have retained Charles Stanley & Co to give professional investment advice.

#### **Risk management**

The trustees actively review the risks which the charity faces on a regular basis and believe that by maintaining free reserves at the level stated above and by ensuring controls exist over key financial systems they have established effective systems to mitigate those risks.

# **THE LEAGUE OF FRIENDS OF STROUD HOSPITALS AND THE HEALTH CENTRE**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2016**

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and activities**

The objective is to relieve patients, former patients and potential patients of the Stroud Hospitals and the Beeches Green Health Centre who are sick, convalescent, disabled, handicapped, infirm or in need of health care support and, generally, to support the charitable work of the said hospitals.

The principal concern of the League of Friends of the Stroud Hospitals and the Health Centre is to care for patients and staff of:

- Stroud General Hospital
- Stroud Maternity Hospital
- Weavers Croft and Park House
- Beeches Green Health Centre and Redwood House
- Stroud Ambulance Station

all of which enable the delivery of high quality health care vital to the health and wellbeing of the people in our community.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

##### **Improvements at the Stroud**

The League of Friends has been able to continue helping to maintain and improve the facilities available at our hospitals. This is due to the continuing generosity of the people served by the Stroud Hospitals, without which we would not be able to function as we do.

The Trustees meet six times a year, in addition to three General Committee meetings and the AGM. This year we have made donations to Stroud Maternity, Redwood House (community dentistry), and Weavers Croft (mental health) as well as Stroud Hospital.

The examples below show that in addition to medical and surgical equipment, we have been able to provide diagnostic and educational tools, equipment to improve the ambience both within the hospitals and in the surrounding grounds, and to help in the work with patients with dementia and other long-term conditions.

Reports on the work of the volunteers and on the changes and developments in the work of the hospital are written by Susan Strongitharm (League Administrator) and Juliette Richardson (Matron) respectively. Our Membership Secretary, Tony Crook, has contributed the membership report

#### **Overview**

This has been a year of change for the League following the retirement of David Miller M.B.E. as Chairman. We are most grateful to him for his long and dedicated service.

We have co-opted three new Trustees, who we will recommend for approval at this AGM. They are: Dr. Susie Weir, who is a practicing GP and has been on the Executive Committee for some time; Previn Doshi, a single-handed solicitor with a practice in Stroud who has family connections to the League; Roma Walker, who has much experience working for voluntary organisations, in both the judicial and the health spheres. We are already benefitting from the personal and professional expertise which they each bring to the Trustee board.

Roma Walker has taken on the role of Vice-Chair and we will be nominating her for the post of Chair at this AGM.

# **THE LEAGUE OF FRIENDS OF STROUD HOSPITALS AND THE HEALTH CENTRE**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2016**

### **ACHIEVEMENT AND PERFORMANCE**

#### **NHS Trusts**

We continue to liaise with the various NHS Trusts involved in providing services to Stroud. The Chairman (together with the Chairs of other local Leagues of Friends) has quarterly meetings with the Chief Officers of the Care Services Trust, which runs Stroud General Hospital.

Our Treasurer (Will Abbott) is in frequent contact with the Finance officers of the trusts involved.

We also maintain contact with the Trusts in several other ways, for example by inviting representatives of the relevant Trust to attend when we have an equipment presentation or a new facility is being inaugurated. When there are discussions in progress on proposals in which we have a financial interest, a representative of the relevant Trust is invited to come to a Trustee or General meeting to explain what is planned and to hear our opinion.

At this time of much anticipated change, especially in the provision of Urgent Care, it is important that Stroud plays its full part and we will endeavour to ensure that this happens, and that the high-quality service the Stroud Hospitals give to the people of Stroud continues.

#### **Stroud Hospital**

##### **Building Projects:**

Over the last year there has been a lot of discussion, which, at the time of writing, is still ongoing, concerning how to improve Urgent Care services in Gloucestershire. We have been involved in this debate, with David Miller and Dr Tim Crouch maintaining close contact with the Clinical Commissioning Group as they discuss this difficult problem.

We have committed considerable funds to share the cost of any building work with the Care Services Trust that might be required in the Minor Injuries and Illness Unit in Stroud Hospital's role in the provision of Urgent Care change.

We are extremely grateful for all the work that David and Tim have done and we are delighted that they have agreed to continue this work until the decisions have been made and implemented.

We have also committed to 50% funding of the endoscopy suite improvements to be carried out in 2017.

##### **Surgery:**

Resectoscope and associated equipment have been provided for use in the urogenital department (funds donated by Miss Thelma Cowley). The resectoscope is used for taking samples and treatment of bladder cancer.

Skin surgery operating lamp. This, with other equipment bought now and over the past few years, has made the detailed work done by Dermatologists much easier and even more accurate.

##### **Endoscopy:**

In 2017 we will be sharing the cost of improving the facilities for patients in Endoscopy. This will include better toilet facilities, improved waiting areas and more privacy for patients.

Paediatric ultraslim colonoscope: This small but important piece of equipment is used for difficult, complex colonoscopic procedure in children which may not be possible with a standard colonoscope. This will increase the age range of patients suitable for investigation in Stroud Hospital.

LED colposcope system and associated equipment for the Gynaecology Dept. These update the present equipment with an increase in quality of the images.

4 patients' trolleys. We also buy simple things! These trolleys are compact, lightweight and manoeuvrable to enable a more efficient throughput of patients during an operating session.

## **THE LEAGUE OF FRIENDS OF STROUD HOSPITALS AND THE HEALTH CENTRE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2016**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Complex Leg Wound Clinic**

This outpatient clinic deals with the most intractable, painful and disabling leg ulcers. The League part-funded the building conversion work as well as providing couches and treatment chairs. This is a modern, well equipped out-patient clinic to help sufferers with this condition, which often requires long-term treatment.

This clinic is already receiving many compliments from patients who are finding it makes a great difference to this unpleasant condition.

##### **Wards**

Matron is increasing Jubilee Ward's ability to help patients who are developing dementia, with aids both for the patients and their carers. To help in this, we have provided:

- 18 Dementia friendly clocks
- We have agreed funding for a Digital reminiscence software and computer system, to be installed in 2017. This is an amazing new, hi-tec system involving both computers with screens and separate tablet computers; it is aimed at improving the quality of life of its users. All the hospitals who have used it find it gives patients great enjoyment and has a calming effect on patients and, very importantly, their increased awareness has meant that there have far fewer falls.
- 6 High-backed patient chairs for Princess Anne Ward
- Massage sessions (provided by Red Cross). We have been funding these sessions for some time; they are much appreciated by the patients so we are happy to continue this contribution to patient well-being.

##### **Outdoor Patient areas:**

We are very aware that both out-patients and in-patients spend a lot of time outside the wards and clinical areas. This year we have helped fund the work done by Stroud in Bloom around the Hospitals, as well as agreeing to provide sand for external paved areas. Indoors, we have provided bistro-style tables and chairs for the Refreshment Shop run by our dedicated band of Volunteers organised by Janet Smith.

##### **Maternity**

We have funded the installation of Skytiles in one delivery suite and have agreed to do the same for the other suite.

Skytiles are one metre square panes of glass coloured to give the impression of open sky and trees and appear to be a large open window. They have variable illumination and make an amazing improvement in the natural quality of light in the room.

These were the first we provided; everyone seems to want them now! (See next year's report!!)

Yoga and singing groups. These have been going for some time and are proving beneficial to expectant and new mothers, so we have taken over the funding of these, for in the first place, two years.

##### **Ultrasound**

The ultrasound machine is situated in the X-ray department. It is used both by maternity and by other specialities within the hospital. This type of machine needs replacing every five years to ensure no harm comes to the hearing of the unborn foetus. This ultrasound machine is now being used for non-maternity investigations.

We funded the original machine and are delighted to pay for its replacement. The new machine was formally handed over to the Trust by the President and it is now in service.

Silver Spoons: There was one Christmas baby born in Stroud maternity in 2016 who will receive an engraved spoon.

# **THE LEAGUE OF FRIENDS OF STROUD HOSPITALS AND THE HEALTH CENTRE**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2016**

### **ACHIEVEMENT AND PERFORMANCE**

#### **Weavers Croft and Park House**

In the grounds of Weavers Croft we have funded the re-staining of garden furniture and the provision of hanging baskets (and also those at Maternity and Redwood House).

Weavers Croft has set up a gardening group, complete with garden shed and equipment; we are pleased to have been able to help with the costs of these as well as giving grants towards the maintenance of the garden.

We have also been pleased to help with dementia care at Weavers Croft with the purchase of Dementia Sensory dolls, sensory cushions and realistically weighted baby dolls.

#### **Redwood House**

Redwood House is the base for the Community Dental Service. It sees about 18,000 patients a year, both in the community and at Redwood House. We were pleased to provide a Clinical Camera which can be used both to keep a record of treatment and the progressive improvement in dental health and to provide pictures if specialist advice is needed on a particular problem. There will be a formal presentation of this equipment in April 2017.

#### **Chaplaincy and Annual Church Service**

The Reverend Alison Evans and her team continue to provide the valuable chaplaincy service to the Hospital. Alison and her colleagues from other Stroud churches once again organised the ecumenical Church service held in Holy Trinity Church each October.

This is an enjoyable and informative service, with an invited speaker, to which everyone is welcome. It is attended by staff, patients and representative of Stroud organisations. During the service the chaplaincy team is re-dedicated, the Chair of the League of Friends introduced and Matron gives a Hospital update. The service is followed by refreshments generously provided by Holy Trinity.

#### **Events Committee**

The Committee (Jill Turk, Carol Parker, Diane Whetter and Hilary Turk) again prepared and decorated a Christmas tree for the Christmas Tree Festival in St Lawrence's Church. They also arranged for the Frampton Silver Band to pay us their annual visit to play carols in the different parts of the Hospitals on the Sunday before Christmas. This was a very well attended event, with some enthusiastic carol singing! The patients were all given small Christmas gifts by the League.

#### **Website**

This has been kept up-to-date with a regular supply of new photos by Susan Strongitharm. I hope you all look at it regularly!

#### **Membership.**

In the past year, your Executive Committee introduced a no-subscription-fee membership in order to attract more of our community to the League of Friends. Volunteers at the hospitals were also invited into membership.

Though donations are always welcome, we did not wish to have potential members deterred by feeling that they needed to donate to support the hospital activities. It remains vital that we have a strong, large and, if necessary, vociferous body of support for our community hospitals, if the need arose.

This move has encouraged a handful of newcomers, but the League would still like to see more. Members can work in partnership with the staff and the community at the hospitals, participate in developments, and influence the ongoing role of the League of Friends. They also attend and can vote at the Annual Meeting and enjoy regular updates on the League's work.

There are presently 374 registered members.

(Our thanks go to Tony Crook who is combining the roles of Membership Secretary and Assistant Secretary who prepared the Membership report.)

**THE LEAGUE OF FRIENDS OF STROUD  
HOSPITALS AND THE HEALTH CENTRE**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2016**

**ACHIEVEMENT AND PERFORMANCE**

**Thank you, to League of Friends Volunteers**

Our longstanding Chairman, David Miller MBE, stood down at the Annual General Meeting in September 2016 after very many years of dedicated service. He was thanked for all his tireless and enthusiastic work for the League over his 42 years' service and his wife, Margaret, was thanked for her support also.

Diane Clewes has resigned as Membership Secretary but is still a member of our General Committee. Tony Crook has taken on the role of Membership Secretary and is also Assistant Secretary as well as a Trustee of the League. David Ferraby has stepped down as our Vice Chairman and Tim Crouch has resigned from the Executive Committee but remains a member of our General Committee. We would also like to thank David Drew, who has also left the General Committee, for all his support.

We would like to thank Eva Ward, Pam Dixon, Cindy Dorrell, Jackie Herbert, Val Flemington, Wendy Payne and Gillian Apperley on their retirement. The dedicated and loyal work of these superb volunteers has been greatly appreciated and has been a vital part of the Friends' work. Their efforts have been very beneficial to the people who have received care at Stroud General Hospital.

Three of our retired volunteers have sadly died. Melanie Jones was a General Committee and Events Committee Member, Nan Shillitoe who was a Refreshment Service Volunteer and Yvonne May was a Refreshment Service Volunteer and at one time Assistant to our past Treasurer, the late Ken Cottle.

We would like to thank the General Committee for their support and hard work during the past year and we also thank the Events Committee, led by Jill Turk, for their hard work in arranging events supporting and promoting the Friends.

(Our Thanks go to Susan Strongitharm for preparing this report)

**Donations and Legacies**

We are very grateful for all the donations and legacies received during 2016 including:

**Donations**

Sunnyhill Residents Association  
Mr Matt Partridge  
Mr B Gibbons in memory of Mrs Doreen Gibbons  
Mr J Wager in memory of Mrs Rosemarie Dunstone  
Miss Thelma Cowley  
Mr and Mrs A Lay in memory of Mr Eddie Johnson  
Mr and Mrs Allan Smith  
Mr Ronald Cook, Ms Mary Price and Mr Peter Dowsett in memory of Mrs Muriel Cook  
Mrs Caroline Dicker in memory of Mr William Kenneth Dicker  
Mrs Margot Smith  
Mr and Mrs Graham Browning and Mrs M Flowers in memory of Mr Eric Wright  
Mr T Mason

**Legacies**

Jean Laura Santer  
Mary Beatrice Harris  
Dorothy June Attwood  
Austen Alfred Smith  
E J C Wixey

# **THE LEAGUE OF FRIENDS OF STROUD HOSPITALS AND THE HEALTH CENTRE**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2016**

### **ACHIEVEMENT AND PERFORMANCE**

#### **Stroud Hospital Theatre and Day Unit**

The last 12 months have seen us ensuring that the Princess Anne Day Unit meets the highest standards in our procedures. The League of Friends has been very generous, and we have upgraded our equipment by purchasing 6 new cystoscopes,

The Unit, also including Endoscopy, was joint winner in the Hospital Team of the Year category in the Gloucestershire Health and Social Care Awards held in November 2016.

#### **Jubilee and Cashes Green Inpatients Wards, Stroud General Hospital**

During the last year patients have continued to benefit from the hand massage sessions provided by the British Red Cross. These sessions help allay anxiety and promote wellbeing. The purchase of new tables and chairs has facilitated a much better dining and socialisation experience for the patients and they are also used for activities such as playing cards and completing jigsaw puzzles.

Pauline Cox, Training and Development Sister, has developed a rolling programme for all staff whose skill and expertise is very evident in the feedback received from patients and carers.

#### **Stroud Minor Injury and Illness Unit**

Following the Public Consultation relating to opening hours for all the Minor Injury and Illness Units in the County, the Unit now operates from 08:00 to 23:00, seven days a week.

#### **Endoscopy**

A new service began in Endoscopy in November 2016. Thanks to the success we will be extending the service to a full day list in September 2017 which is fantastic news for our local Stroud community.

Our JAG accredited Endoscopy Unit and Theatre has been well supported over many years by the League of Friends and also Gloucestershire Care Services NHS Trust. Due to this support we have exceptionally well equipped services that enable us to meet the demands of increasing business and to keep up with new technology.

#### **Outpatients**

Outpatients has seen the addition of an Optical Coherence Tomography (OCT) technician to support the Gloucestershire Hospitals NHS Foundation Trust ophthalmology services. The technician supports the clinicians which means there is less waiting for the patients and the service is more efficient.

#### **Staff Changes**

In July 2016, Senior Sister Carole White, Jubilee Ward, retired from nursing and returned to her homeland, Swansea; Carol Ball was promoted into this post. Carrie Watt-Boyd retired from her post as Senior Nurse in the Minor Injury and Illness Unit and interviews for her replacement are underway.

Louise Simmonds took over the post of Senior Sister, Cashes Green Ward from Helen Acock and brings with her a wealth of knowledge both as a Senior Nurse and previously a District Nursing Sister.

As always the continued support from the League of Friends working with all colleagues within each department in the Hospital is highly valued and appreciated.

#### **The Damar Room**

The most pleasant and satisfying event I can report (although it occurred in 2017!) has been the official opening of the Damar Room on 21<sup>st</sup> April 2017.

This room has been established for the use of relatives who wish to stay overnight in the hospital while their relation is being cared for on the ward. We are proud to have furnished this attractive room.



**THE LEAGUE OF FRIENDS OF STROUD  
HOSPITALS AND THE HEALTH CENTRE**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2016**

**ACHIEVEMENT AND PERFORMANCE**

The room is named Damar after the home of David Miller who was our chairman for 32 years, during which time he was loyally supported by his wife Margaret. We feel the Damar Room is a fitting tribute to David's 32 years as Chairman of the League of Friends, for which he was awarded an M.B.E. in 2005.

**The Future**

As ever, the methods of provision of health care by the NHS are being reconsidered. The discussions are likely to be finished in the course of the coming year. We will do our best to ensure that the Stroud Hospitals continue to play their part in providing high-quality care to the people they serve. We will do this, both by continuing to support the Hospitals financially and also by active involvement in discussion concerning the future provision of healthcare in Stroud.

**Chairman's Thanks**

I would like to finish this report by expressing my heartfelt thanks to the President and the Trustees, who have supported me so well over my term of office. I am also indebted to David Miller and Susan Strongitharm.

Susan has been a calm fount of wisdom and knowledge guiding me through the intricacies of the Health Service Trusts with which we deal, and an unfailing source of information. We are fortunate to have an Administrator (who is also a volunteer) of such experience and dedication. David has conscientiously and willingly carried on the work with the Trusts at which he is so expert and his wise counsel has helped me on several occasions.

I wish my successor all the best and I am confident that the League will go from strength to strength.

**THE LEAGUE OF FRIENDS OF STROUD  
HOSPITALS AND THE HEALTH CENTRE**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2016**

**ACHIEVEMENT AND PERFORMANCE**

**FINANCIAL REVIEW**

**TO BE INCLUDED**

.....  
.....

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Dr G Horner - Trustee

**THE LEAGUE OF FRIENDS OF STROUD  
HOSPITALS AND THE HEALTH CENTRE**

**TRUSTEES RESPONSIBILITY STATEMENT  
FOR THE YEAR ENDED 31 DECEMBER 2016**

The trustees are responsible for preparing the report of the trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charity SORP
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will continue in basis
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions for the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



David Miller MBE (far right) retired as Chairman with over 40 years service at the Annual General Meeting in September 2016 and was warmly thanked by the new, interim Chairman, Dr Gordon Horner with David's wife, Margaret, Matron – Juliette Richardson and President, Dr Roy Lamb also present.



The musicians from Frampton-on-Severn Silver Band together with staff, their families and members of the League of Friends came along to Stroud General Hospital to spread good cheer providing Christmas music and singing carols.



[www.stroudleagueoffriends.org](http://www.stroudleagueoffriends.org)

The League of Friends of Stroud Hospitals and the Health Centre

Charity Number 230803

c/o Stroud General Hospital,

Trinity Rd

Stroud

Glos

GL5 2HY